

WORKSOURCE EAST CENTRAL GEORIGIA
Local Workforce Development Board Meeting
April 19, 2022 – 5:30pm
Meeting Minutes

LWDB Attendees (X indicates absences)

1. Donna Kerr, Chairperson
2. Bennett, Robbie **XX**
3. Bodine, Chris
4. Brown, Jeff
5. Carrington, Ginger
6. Cheek, John
7. David, Kimberly **X**
8. Griswell, Anthony
9. Hawkins, Kimberly
10. Henderson, Brian **X**
11. Kelley, Adela **X**
12. Kelley, Donald
13. Lahodny, Russell
14. Lamar, Al **X**
15. Langham, Julie **X**
16. Lucas, Calvin **XX**
17. Miller, Julie
18. Neal, Veronica **X** (TEAMS)
19. Newton, Sarah **X**
20. Parker, Janet
21. Reid, Terrell
22. Rice, Jeff
23. Smith, Glee **XX**
24. **Vacant Wagner-Peyser**
25. **Youth Providing Service**

23 LWDB Members (2 Vacancies)

WorkSource East Central

LaTunya Goodwin, Director
Vivian Stewart
Carrie Edwards
Barbie Hill
Pecola Wiley
Mary Stein
Titta Bland (TEAMS)
Adrienne Williams (TEAMS)

Sector Partnership

Randy Barrs

One Stop Operator

Regina Carter-Gilliam

Guests

Alicia Finnell, Wilkes CTAE Director
Monique Moore, GA DOL

Quorum Check /Invocation/ Call To Order

Donna Kerr, Chairperson LWDB called the meeting to order. A quorum for the LWD Board Meeting April 19, 2022 – 5:30pm was achieved based on 12 members in attendance. The Board has a Wagner-Peyser representative vacancy and a vacancy that represents an organization that have experience with employment, training, or educational needs of eligible youth. Although not counted in quorum, LWDB member Veronica Neal attended the meeting by TEAMS. Others in virtual attendance included WSECG staff members Titta Bland and Adrienne Williams.

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Vision: “To provide seamless program resources and alternatives for the skill development of our regional workforce.”

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Acknowledgement of Guest

We are pleased to welcome Dr. Alicia Finnell. Dr. Finnell is the Director of the Wilkes County CTAE program.

Approval of 1/25/2022 Minutes

Madam Chair asked for a motion to approve the minutes for the 1/25/2022 LWDB meeting. Ginger Carrington made the motion to approve the minutes as written and Jeff Brown seconded. Motion carried.

LWDB Reports:

LWDB reports were provided by the following WSECG staff:

Adult/Dislocated Worker	Vivian Stewart
Youth	Ginger Carrington
National Dislocated Worker Grant	Carrie Edwards advised grant extended until 3/31/2023
Sector Partnership	Randy Barrs
One-Stop Operator Reports	Regina Carter-Gilliam
Actual vs Budget as of February	La Tunya Goodwin

The information for these reports were presented to the LWDB in the meeting packet.

Old Business:

WSECG LWDB did not have previous business to discuss.

New Business

- Renewal Of Youth Contracts — this is the second year for our procured youth sub-recipient contracts which is a renewal for another year. Madam Chair called for a motion to renew the youth sub-recipient contracts. Kim Hawkins Woodruff made a motion to approve the youth sub-recipient contracts Chris Bodine seconded. Motion carried.
- Revising Youth Work Experience Policy — The new policy will read that On-the-Job training minimum hourly wage will be determined based on the hourly entry-level wage for position, but not less than any new employee hired in the same position. Madam Chair called for a motion to revise the Youth Work Experience Policy. Anthony Griswell made the motion to approve the revision Ted Reid seconded. Motion carried.
- One-Stop Certification Policy — WIG LS-19-015R mandates that we must adhere to the Georgia One-Stop & Affiliate Certification Guidelines as presented in the meeting packet. Madam Chair called for a motion to adhere to these guidelines to be in compliance. Ginger Carrington made the motion to adopt the One-Stop and Affiliate Certification Guidelines Julie Langham seconded. Motion carried.

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Director's Report

Monitoring Findings — Director Goodwin reported that we had two findings.

One finding in the Financial Management concerning Bank Reconciliations. Bank Reconciliations were performed and prepared by the LWDA 13 East Central Georgia Finance Coordinator. However, the Bank Reconciliations should be signed, dated and approved by the Fiscal Agent for full compliance. The Fiscal Agent had not performed this duty, therefore resulting in a finding.

The second finding concerned Sub-recipient Financial Monitoring. Under normal circumstances Sub-recipient Financial Monitoring is performed in person. Due to COVID, the monitoring was postponed. The sub-recipients were informed of the postponement at a virtual meeting. The LWDA failed to provide written notification to inform the entities of the monitoring delay; and/or expected rescheduled date.

Local Plan/State Plan — The Local and State Plan is in the process of being updated and will be forwarded to you as soon as it is completed.

WIOA Reauthorization — At this time it is a wait and see what will happen with House Resolution 7309 and we will keep the LWDB informed of the changes.

Wagner-Peyser — Governor Kemp proposed in his budget proposed to move career services from Georgia Department of Labor to Technical College System of Georgia. The positive to this is that DOL and WIOA have two different data systems and hopefully this will create just one data system. Ginger Carrington is now working for our data system, GEO Graphic Solutions. No other major details at this time.

Titta Bland and Adrienne Williams presented a program on Eligibility Explorer at the Georgia Academy Training and the presentation will be used to present at other conferences. ECGC is the only Workforce area using Eligibility Explorer. Adrienne is on our Eligibility Team and she also does the Ticket To Work Program.

ECGC is in the planning stage of having an over-night retreat for the LWDB sometime between the months of July through September. More to come concerning details.

Currently the Youth Sub-recipients are to serve 75% Out-Of-School and 25% In-School. TCSG has filed with the Feds for a waiver to serve 50% Out-Of-School and 50% In-School.

Performance Updates — Performance Summary presented to the LWDB and there were no questions or concerns about the performance.

Adjournment

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