



# Meeting Summary

**Local Workforce Development Board Rescheduled Meeting**  
**Location: WorkSource ECGC - 674 Washington Rd. Thomson**  
**December 5, 2023 5:00pm**

**Attendance:**

<u><b>LWDB Attendees:</b></u>	<u><b>WorkSource ECGC Staff:</b></u>
1. Ginger Carrington, Chair	La Tunya Goodwin, Executive Director
2. Sarah Newton, Vice-Chair/Secretary	Vivian Stewart, Assistant Director
3. Jeff Brown	Alvin Banks
4. Brian Henderson	Randy Barrs
5. Russell Lahodny	Brenda Johnson
6. Julie Langham	Pecola Wiley
7. Calvin Lucas	
8. Janet Parker	
9. Leah Pontani	
10. Glee Smith	
11. Kimberly Woodruff-Hawkins	
<u><b>Virtual Attendees:</b></u>	<u><b>One Stop Attendees:</b></u>
Titta Bland, Staff	Regina Carter-Gilliam
Kimberly David LWDB	Renee Januski

**Invocation** – Jeff Brown

**Call to Order** – Ginger Carrington

**Roll Call/Quorum** – A quorum of 11 was met.

**Approval of Meeting Minutes**

It was recommended that the meeting minutes of the July 18<sup>th</sup>, 2023 meeting be approved.

Motion made by: Janet Parker

Motion seconded by: Julie Langham

Voting: Unanimously Approved



## Old Business

### New Business/Action Items

- ▶ Local ETPL Request: (Action Items)  
Piedmont University – Nursing, LPN/RN

It was recommended that the board approve.....

Motion made by: Kimberly Woodruff

Motion seconded by: Janet Parker

Voting: Unanimously Approved

SC School of Welding – Welding

It was recommended that the board approve..... Table it

Motion made by: Leah Pontani

Motion seconded by: he said for more information

Voting: Unanimously Approved

Studio Farmer – OJT / ITA

It was recommended that the board approve.....table it

Motion made by: Sarah Newton

Motion seconded by: Brian Henderson

Voting: Unanimously Approved

Winder CNA Training – Certified Nursing Assistant

It was recommended that the board approve.....

Motion made by: Jeff Brown

Motion seconded by: Leah Pontani

Voting: Unanimously Approved

MedCerts - HI-9500 – Healthcare Administration Professional - Online training

It was recommended that the board approve.....

Motion made by: Jeff Brown

Motion seconded by: Glee Smith

Voting: Unanimously Approved

- ▶ **Policy Updates:**
  - Information: Youth Element 10 – Mental Health Assessment
  - Skip: LWDB By Laws
  - Information: Inventory Management
- ▶ **Personnel Updates – Finance Coordinator**
  - Procurement of Katrina Tillman

## **Executive Director’s Report**

- ▶ Redesignation discussion of Areas 12 & 13

## **Comments/Updates**

## **Adjournment**

There being no further business, it was recommended that the meeting be adjourned.

Motion made by: Sarah Newton

Motion seconded by: Julie Langham

Voting: Unanimously Approved