

**WorkSource East Central Georgia
Local Workforce Development Board Meeting
January 21, 2020 @ 5:30 pm**

Meeting Minutes

LWD Board Attendees

Donna Kerr, Chairperson
Ginger Carrington
Carolyn Reynolds
Kimberly Hawkins
Jeffery Brown
Brain Henderson
Sarah Newton
Kim David
Donald Kelly
Jeff Rice
Alvin Banks
Carrie Edwards
Bob Kepshire
Lauri Tuten
Julie Langham
Al Lamar
Ann Henry

WorkSource ECGC Staff

La Tunya Goodwin-Director
Pecola Wiley
Vivian Stewart
Wanda Stewart
Barbie Hill
Mary Stein
Sondra Randall
Randy Barrs- HDCI

Guest

Elizabeth Brown- Youth Bill
Anson Evans- Chief of Police
D. Lawton- Sylvania
Alvin Jones- CSRA BGC

Invocation

Al Lamar, WDB Member

Call to Order

Chairman, Donna Kerr called the meeting to order and welcomed the new Board Members.

Ms. Scott representing Job Corps was mentioned but was not present, Kimberly Hawkins, previously with Job Corps and now representing Private Sector, WellCare requested to remain on the Board and was accepted. Lauri Tuten, representing Vocational Rehabilitation has rejoined the Board replacing Dixie Morris who retired at the end of last year.

Review/Approval of Minutes:

Chairman Donna Kerr requested the members review the minutes that were provided from the 10/22/2019 meeting & the brief executive meeting. Director Goodwin explained that if you have 3 consecutive “x” listed by your name, this means you have missed meetings. Your names will be submitted to the Executive Committee as you will be contacted and asked to submit an explanation or reason why you were unable to attend the meetings. After which, the Executive Committee will determine if you can remain on the Board.

Bob Kepshire made a motion to approve the minutes and Jeff Brown seconded the motion. There being no further discussion, the motion carried.

Director Goodwin announced a special presentation from our One Stop Operator. WIOA signed into law that we would have someone function as a One Stop Operator. Regina Carter Gilliam serves in that capacity at the Thomson office. DOL has our contract and have done innovative/outstanding things for us. We would like for then to share the overall functions of a One Stop Operator. Ms. Goodwin introduced Janice Davis, Monique Moore and Regina Carter Gilliam.

One Stop Operator Presentation:

Janice Davis, formally One Stop Operator for DOL now serves as the Director of Statewide Operations. She oversees operations throughout the state in the Career Centers. Ms. Davis presented a power point presentation highlighting the Mission/Vision which can be found on the DOL website. Also, she touched on how differently programs are run at the State and Local levels. She stated that DOL has forty-two full-service Career Centers across the state and in the first quarter of this year, there were 246,000 customers that walked through the doors. Federal Guidance describes DOL as a “Gateway to the system.” DOL get 90% of customers entering Career Center for unemployment where they are referred to partners. DOL must be physically present in all Centers. There are nineteen Local Workforce Areas and Boards in which DOL services 8 out of 19 areas. One Stop Operators collaborate with each other for support. Janice Davis introduced.

Monique Moore, One Stop Operator for DOL. She stated that they have been Area 13’s One Stop Operator for the past 3 years. She provided the Board Members of the many responsibilities and the role Regina Carter Gilliam, who is the One Stop Operator for our location who touched on some of the changes in the One Stop and the Delivery of Services for job seekers. We are 3rd site in the state with a Kiosk but the 1st in the state for partnership Kiosk.

Old Business

Volunteers of RFP committee:

Director Goodwin discussed One Stop Operator RFP process and the need for a committee. She asked if there is anyone who would like to volunteer to serve on the RFP committee. Alvin Banks, Ginger Carrington, Randy Barrs, Kimberly Hawkins, Maci Mahoney and Donna Kerr volunteered.

Chairman Kerr stated the Executive Committee will start meeting on a regular basis for the items that requires immediate attention and proposed the 2nd Tuesday of each month; Director Goodwin stated she will send out request asking what time and day would be good for all. She also added that she would like for those currently serving on the Committee to please stay and if any Board Member's would like to join, they are welcomed.

Work Source East Central Georgia Staff Reports

WSECG Staff provided the Board with Department reports included in their packets and asked to review the reports. Director Goodwin states that they are exceeding their goal with adult dislocated worker. The financial report reflects where we should be for this time of the year and stated that we are working hard to not have recapture. 80% of the expenditure amount must be obligated or spent.

New Business

Chairman Kerr asked for a motion for approval to release the RFP for the One Stop Operator.

The motion was made by Al Lamar and Alvin Banks seconded. There being no further discussion, the motion was carried.

Supportive Services Policies: There is a 35% cap on the amount of money to be spent per participant for supportive services, however, the State has chosen to remove or waive that cap from their policy. Chairman Kerr asked the Board for their input on the matter as to whether we should remain at 35% or be in alignment with the State Policy.

Jeff Rice and Al Lamar replied leaving as is. Alvin Jones discussed giving flexibility. Questions were asked concerning the removal of the cap in which Director Goodwin responded accordingly. Bob Kepshire asked if other areas changed their policy and Director Goodwin responded yes. Bob then stated we do not want to do less than other areas.

Kimberly Hawkins asked if we could adhere to the State; She was asked by Chairman Kerr to put in the form of a motion to remove the cap. Alvin Banks for clarification asked if we would remove the current cap of \$10,000 (lifetime) per student for tuition and supportive services and cannot exceed that amount. Both Chairman Kerr/Director Goodwin stated that the \$10,000 cap

will not be removed. The motion was made by Kimberly Hawkins and Carolyn Reynolds seconded. No further discussion, the motion was carried.

Director's Report

Monitoring discussion: Director Goodwin discussed the two findings found during the audit on the programmatic side. We had to concur because they were valid. The EO document that reflected the correct POC information but was listed the address, Economic Development information as well, therefore resulting in a finding. The second finding- Possibility of Disallowed Cost; We had a participant that was incorrectly coded under DW (Dislocated Worker) but should have been coded under the Adult funding stream. If the Disallowed Cost stands, we have the funds to correct the finding. She stated that she wanted the Board to be aware although the packet does not include the findings.

Premier Tire had a plant closure the end of December of 2019. The thirteen local employees that were affected by the closure and may have the option to enroll in the 4 weeks Industrial Workplace Fundamentals training offered by OFTC.

State Plan is out for comments as stated by Director Goodwin. A link will be sent for open comments that is open until February 17, 2020.

Jeff Rice had concerns and/or questions that were tabled for discussion later.

Adjournment

The action items presented in the Consent Agenda have been reviewed, discussed and acted upon at the Committee level. Members of the LWDB may request discussion on any of the action items at the meeting or the reports may be accepted as presented in a single motion.

Mission: "Leading today's workforce into tomorrow's educational and labor opportunities"

Vision: "To provide seamless program resources and alternatives for the skill development of our regional workforce."

WorkSource East Central Georgia * 674 Washington Rd. * Thomson, GA 30824 * 706-595-8941 * LWDB Meeting