

**East Central Georgia Consortium
CEO Board
Meeting Minutes**

The CEO Board met on Thursday, February 06, 2014 @ 6:00 PM at the Workforce Development Center One Stop in Thomson, GA. Those in attendance were as follows:

CEO Attendees

H. Wade Johnson, Chairman
William Evans Jr.
Sam Moore
Kenneth Usry
Pamela Dwight
Evelyn Kendrick
Audrey Chalker
Larry Morgan
J.C. Warren
Bobby Culpepper
Charlie Newton
Jimmy Andrews
Henry Brown

ECGC Staff Attendees

Leon Fields, Director
Pecola Wiley
Karen Abron
Sue Richards
Sondra Randall
Wanda Stewart
Mary Stein
Vivian Stewart

Guests

Alvin Banks, Augusta Warrior Project

Opening/Welcome

Chairman Wade Johnson welcomed everyone.

Invocation

Wade Johnson, Chairman

Call To Order

Chairman Wade Johnson called the meeting to order.

Review/Approval of Minutes

Chairman Johnson asked the board to review and approve the minutes from June 25, 2013. Kenneth Usry made a motion for the minutes to be approved and Bobby Culpepper seconded the motion. There was no further discussion and the motion carried.

Budget Approval

Sondra Randall presented the PY13 budget to the board for approval. Ms. Randall also stated that all of the adult funding has been allocated. There was some further discussion. Audrey Chalker made a motion to approve the PY13 budget and Kenneth Usry seconded the motion. Sam Moore asked a question regarding the lease on the building. Chairman Johnson explained that the lease for the building isn't shown separately in the budget. Mr. Moore further asked about some changes to the lease that had been discussed. Mr. Fields explained that we are currently negotiating the rent and space for the building. J.C. Warren asked if WIA is federal funding and how is the funding received. It was stated that WIA is federal funding. Sue Richards stated that funding is allocated based on the population, unemployment and other statistics. There being no further discussion the motion carried.

New Business

Youth RFP's

Mary Stein stated that approval has been received from the Youth Council and the WIB to proceed with the Youth RFP's. Although the allocation has not yet been received. Mrs. Stein asked the board to approve the Bidder's Conference which will take place February, 18, 2014 @ 9:30 AM. Kenneth Usry asked the amount of each proposal. Mary stated that each proposal can be written for up to \$50,000, which still depends upon the youth allocation that we receive. Sue explained that we are expecting a 10% cut in youth funding. After further discussion Kenneth Usry made a motion to approve the Bidder's Conference for Youth RFP's and Charlie Newton seconded the motion. There being no further discussion the motion carried.

WACO's Contract Modification

Mary Stein explained that WACO wouldn't be able to expend their entire allocation, due to changes in the GED program. Therefore they are asking to reduce the number of participants from 25 to 10 and their budget from \$50,000 to \$33,000. Mr. Moore asked why they are only reducing the budget by one third and the number of participants by one half. Mary stated that they are in the process of recruiting more participants and the main portion of the reduction came from the coordinator's salary. After further discussion Bobby Culpepper made a motion to approve the WACO contract modification and Audrey Chalker seconded the motion. There being no further discussion the motion carried.

Staff Qualifications For Youth Contracts

Mrs. Stein stated that in all of our youth contracts we require the coordinators to have a Bachelor's Degree and one year experience with instructing and counseling and no substitute teaching and testing administration. There has been an issue with finding individuals who have obtained a Bachelor's Degree. The individuals are well qualified and also have the years of experience. We are asking to change the qualifications to an Associate's or Bachelor's Degree in the related field with one year experience in counseling and instructing or four years experience in counseling and instructing. Audrey Chalker asked who would verify their qualifications. Mrs. Stein stated that the Director of the youth contract will complete the verification. After further discussion Bobby

Culpepper made a motion to change the staff qualifications and Charlie Newton seconded the motion. There being no further discussion the motion carried.

Employment Training Report

Leon Fields stated that the employment training program is going well. We have Dislocated Worker funding that needs to be allocated or expended. Mr. Fields explained if anyone knew of any employers that we can assist please have them contact our office

One Stop Report

Karen Abron provided an activity report for the board to review and asked if there were any questions.

Youth Council Report

Sue Richards provided a youth report for the board to review. Mrs. Richards also stated that Mrs. Pecola Wiley is now the Youth Coordinator. The youth program is very busy and going well.

WorkKeys/Education Dept. Report

Vivian Stewart stated that since the last meeting, sixteen participants have received their GED. We continue to offer the WorkKeys assessment. Mrs. Stewart further explained that in December nine students in the Medical Bridge Program graduated from college. Six of these individuals are now certified Registered Nurses.

Director's Update

Leon Fields gave thanks to the board for their support. He stated that we will be in each county more often to assist more individuals. The Governor's Office has been placed under the Dept. of Economic Development, which we feel was a good decision.

Mr. Fields also introduced Alvin Banks (The Augusta Warrior Project) to the CEO board.

Chairman Johnson stated that it has been brought to his attention that the Director's salary had not been increased or reviewed in a while. Mr. Johnson requested that Mr. Fields forward his salary information to the board members for review.

Old Business

There was no old business.

Adjournment

Chairman Johnson asked for a motion to adjourn the meeting. Bobby Culpepper made a motion for adjournment and Jimmy Andrews seconded the motion. There being no further discussion the motion carried.