

**East Central Georgia Consortium
CEO Board
Meeting Minutes**

The CEO Board met on Thursday, February 05, 2015 @ 6:00 PM at the Workforce Development Center One Stop in Thomson, GA. Those in attendance were as follows:

CEO Attendees

H. Wade Johnson, Chairman
Evelyn Kendrick
Frank Simmons, Jr.
Kenneth Usry
Sistie Hudson
Horace Daniel
John Graham
Audrey Chalker
William Evans, Jr.
Sam Moore
Ames Barnett

ECGC Staff Attendees

Leon Fields, Director
Pecola Wiley
Vivian Stewart
Mary Stein
Carrie Lokey
Sondra Randall
Wanda Stewart
Suzette Hobbs

Guests

LaTunya Goodwin, WIB Chairperson
Alvin Banks, Augusta Warrior Project
Robert Hudson, Hancock County
Kendall Chalker, Glascock County

Opening/Welcome

Chairman Wade Johnson welcomed everyone.

Invocation

Wade Johnson, Chairman

Call To Order

Chairman Wade Johnson called the meeting to order.

Review/Approval of Minutes

Chairman Johnson asked for a motion to approve the minutes, for February 06, 2014 and June 24, 2014. Kenneth Usry made a motion to approve the minutes and Frank Simmons seconded the motion. There being no further discussion the motion carried.

Employment Training Report

Carrie Lokey informed the board that 36 participants were enrolled in OJT, Incumbent Worker and WEX. She further explained that the report shows successful and unsuccessful completion, for each program. Ms. Lokey also provide a 1st and 2nd quarter report for the training and employment programs. A yearly report for occupational skills was also included. There were 47 participants enrolled. The report also gave further details, regarding successful completions and sector strategies.

One Stop Report

A copy of this report was given to the board, for their review.

Youth Council Report

Pecola Wiley provided the board with a report that show the number of current Youth Service Providers and active participants. This report also included the performance rates for the 1st and 2nd quarter. Mrs. Wiley stated that we are awaiting a final decision to be made, regarding our appeal for the youth incentive disallowed costs.

WorkKeys/Education Dept. Report

Vivian Stewart provided a report for the board to review. Ms. Stewart stated that there is a retired teacher who prepares individuals for the GED exam. We continue to offer the WorkKeys every Wednesday at 8:30 AM. The TABE assessment is also available at our agency. The Medical Bridge program is ongoing for those who are interested in becoming a Registered Nurse. The computer lab is open to our partner agencies, for sessions and trainings.

Finance Report

Sondra Randall presented the PY14 budget, for review and approval. Ms. Randall addressed questions from the CEO board members. Frank Simmons made a motion to approve the budget and Horace Daniels seconded. There being no further discussion, the motion carried.

Director's Update

Leon Fields stated that WIOA (Workforce Innovation and Opportunity Act) is replacing WIA (Workforce Investment Act). There will be some significate changes with WIOA. With this new law a RFP has to be completed for the One Stop Operator. This service will be granted to the agency with the most suitable RFP. Mr. Fields further stated that we will be awarded a Performance grant. DOL will be moving in very soon and they are making a number of changes to the facility.

Ames Barnett asked what are the pros and cons, of having a One Stop Operator. Mr. Fields stated that the proposal has to be proficient. They have to be able to work with ECGC staff and the Dept. of Labor. If this is given to the wrong agency it will definitely cause some problems. By law they will be given thirty days to submit a proposal and at that time we will ask all of the significant questions. There are no foreseen issues with this process.

Mr. Fields informed the board that we are exceeding overall, in performance. Our annual audit went well. We continue to work with our fiscal agent, in learning all of the things that need to be done.

Old Business

There was no old business.

New Business

Chairman Johnson asked for a motion to approve new WIB members (Ruby James – Exousia Marketing and Lisa Stich – Motion Metal Works). Horace Daniels made a motion and Frank Simmons seconded. There being no further discussion the motion carried.

Pecola Wiley explained to the board that Jefferson County SHIPS for Youth are having some financial issues. When the program initially began, Jefferson SHIPS had a MOU with the Board of Commissioners. As the program continued, the MOU was cancelled. Therefore Jefferson SHIPS is not able to financially sustain for 90 days. This is a requirement for our youth contracts. It states in our policy that a written notification has to be presented to the provider, giving them fifteen days to appeal and show that they are financially stable. If they are not able to prove or show sustainability, their contract will be cancelled. Ms. Wiley asked the board to approve sending written notification to Jefferson County SHIPS for Youth and giving them fifteen days to appeal. Chairman Johnson asked for a motion to approve sending written notification. Ames Barnett made a motion and Sistie Hudson seconded. There being further discussion it was asked to withdraw the motion. Mayor Barnett withdrew his motion.

Chairman Johnson asked for a new motion to send written notification and to cancel if financial stability was not shown. Sistie Hudson made a motion and Evelyn Kendrick seconded. There being no further discussion the motion carried.

Adjournment

Chairman Johnson asked for a motion to adjourn the meeting. Audrey Chalker made a motion and Sistie Hudson seconded. There being no further discussion the motion carried.