

**East Central Georgia Consortium
Workforce Investment Board
Tuesday, October 27, 2015 @ 5:30 PM**

Meeting Minutes

WIB Attendees

LaTunya Goodwin, Chairperson
Carolyn Reynolds
Ginger Carrington
Lauri Tuten
Adela Kelley
Mike Boardman
Al Lamar
Kimberly Hawkins
Wanda Jordan
Jeff Rice
Robbie Bennett
Anthony Griswell
Andy Calhoun
Alvin Banks

ECGC Staff

Leon Fields, Director
Mary Stein
Karen Abron
Sondra Randall
Wanda Stewart
Vivian Stewart
Pecola Wiley
Carrie Lokey

Guests

Lagaile Jones – Augusta Technical College
Wanda Davis – Glascock Family Connections
Frederick Brown – Job Corps
Diane Calhoun

Welcome/Opening

LaTunya Goodwin, Chairperson welcomed everyone.

Invocation

Leon Fields, Director

Call To Order

Chairperson Goodwin called the meeting to order and asked for introductions.

Review/Approval of Minutes

Chairperson Goodwin presented the minutes from April 28, 2015, for approval. Alvin Banks made a motion to approve the minutes and Wanda Jordan seconded the motion. There being no further discussion the motion carried.

One Stop Report

Karen Abron provided a quarterly report for the board members to review and asked if there were any questions that needed to be addressed. Mrs. Abron also presented an occupational skills report. This report showed the total enrollees (29) and sector strategies breakdown (Medical – 21, Construction – 5, Transportation (CDL) – 1 & Education (STEM) – 2).

Youth Council Report

Pecola Wiley stated that the fourth quarter was a success. All measures were met. She also stated that Literacy Numeracy has been removed from performance. Mrs. Wiley mentioned that with WIOA the biggest change is to serve 75% (OS) and 25% (IS). We are currently serving 65% (OS) and 35% (IS), which is a great effort towards the required number of participants.

Education Department Report

Vivian Stewart provided the following update on the WorkKeys assessments and the Learning Center:

- We continue to administer the Work Keys assessment.
- There are upcoming workshops & we will share in an interviewing workshop with DOL.
- The Medical Bridge Program continues to serve participants who are pursuing their RN Licenses.
- In December we have a group graduating.
- Our resource room is still available to our partners.

Robbie Bennett asked if there was a total number of individuals that tested, in each county. Vivian Stewart stated that a report can be generated to gather this information. Ms. Stewart asked the board to provide their e-mail addresses and she would send the information.

Comments/Updates

Leon Fields, Director presented the board with a Power Point presentation, explaining the new rules and regulations for WIOA.

Mr. Fields stated that Area Designation has been completed successfully.

After the presentation was completed, Chairperson Goodwin stated that there is a lot of work that has to be done with WIOA.

Old Business

There was no old business.

New Business

A vote is needed for our Local Workforce Board Certification. The board currently has twenty-seven members, which have been approved by the state. Now we are asking for the board's vote to approve this list of members.

Chairperson Goodwin asked for the motion to approve the Local Workforce Board Certification. Robbie Bennett asked for a list of our current board members. Staff provided the list that was

requested. After further discussion, Mike Boardman made a motion to approve the Local Workforce Board Certification and Carolyn Reynolds seconded. There being no further discussion the motion carried.

A policy for the One Stop Certification has been completed and it states that re-certification has to be done every two years. There is a checklist for One Stop Certification that has to be sent to the state for approval. We need a vote from the board to approve this checklist.

Chairperson Goodwin asked for a vote to approve the checklist that will be sent to the state. Ginger Carrington made a motion to approve the list and Andy Calhoun seconded. There being no further discussion the motion carried.

The board welcomed the new board members (Alvin Banks & Kimberly Hawkins).

Carrie Lokey asked the board to approve some changes to Incumbent Worker and Customized Training.

Change – 1

Policy reads: Proposals, endorsed by the LWDB, are submitted to GDOL for state review.

Policy change: Proposals, endorsed by the LWDB, will be submitted to GDOL for state review only when the funding needs exceed local Rapid Response funding and/ or the 20% of Adult and Dislocated Worker funding allowed under WIOA or those funds have been exhausted.

Chairperson Goodwin asked for a motion to approve change one. Lauri Tuten made a motion to approve change one and Mike Boardman seconded. There being no further discussion the motion carried.

Change – 2

Policy reads: All participants must, upon completion, be making a minimum of \$9.50 per hour and be classified as fulltime permanent employees of the company.

Policy Change: All participants must, upon training completion, be classified as fulltime permanent employees of the company.

Alvin Banks asked if a limit should be added to the policy. Ms. Lokey stated that it is required for the employee to make minimum wage, in order to complete Incumbent Worker Training. Ms. Lokey further explained that in most cases the employee will be making \$9.50 or more per hour. This change would be for those rare cases, in which an individual is paid less than \$9.50. Some board members were curious to know, why we would remove the restriction if we don't have any companies that are paying less than the minimum amount. Ms. Lokey stated that if Battle Lumber wanted to do a contract for Incumbent Worker Training, we wouldn't be able to provide this service because they start their employees at \$9.00 per hour. After further discussion,

Chairperson Goodwin asked for a motion to approve change two. Ginger Carrington made a motion to approve the change and Adela Kelley seconded. Two members opposed (Mike Boardman & Al Lamar). Based on the majority the I's have it and the motion carried.

Ms. Lokey asked the board to approve Incumbent Worker Training for Milliken. Augusta Technical College will provide this training to four individuals. The cost will be \$1900.00. Chairperson Goodwin asked for a motion to approve the training. Al Lamar made a motion and Mike Boardman seconded. There being no further discussion the motion carried.

Ms. Lokey wants the board to approve a policy change for Customized Training.

Policy reads: All customized training proposals must first be approved by the ECGC Director and then the Local WDB. It will then be sent for approval to the Governor's Office of Workforce Development. Proposals may be submitted for approval by the appropriate ECGC staff member only and must:

Policy change: All customized training proposals must first be approved by the ECGC Director and then the Local WDB. Proposals may be submitted for approval by the appropriate ECGC staff member only and must:

Chairperson Goodwin asked for a motion to the policy change. Robbie Bennett made a motion to approve the policy change for Customized Training and Carolyn Reynolds seconded. Ms. Lokey explained the meaning of this training. There being no further discussion the motion carried.

Leon Fields is asking the WDB to form a seven member Workforce Committee. Below is a list of those who volunteered.

Adela Kelley
Robbie Bennett
Jeff Rice
Anthony Griswell
Andy Calhoun
Alvin Banks
Lauri Tuten
Ginger Carrington

The Workforce Committee consists of eight members.

The Executive Committee will remain the same.

Julie Langham
Ginger Carrington
Morris Beard
Adela Kelley

Janie Craven
Lisa Stich
Lauri Tuten

A list was provided for the Youth Standing Committee.

Pecola Wiley asked the board to approve a change to the youth policy. The change is in reference to the final modification. No modification should be submitted beyond their 3/31 invoice. Chairperson Goodwin asked for a motion to approve this policy change. Mike Boardman made a motion to approve the policy change and Ginger Carrington seconded. There being no further discussion the motion carried.

Adjournment

Chairperson Goodwin adjourned the meeting.