

**East Central Georgia Consortium  
Workforce Investment Board  
Tuesday, October 22, 2013 @ 5:30 PM**

**Meeting Minutes**

**WIB Attendees**

LaTunya Goodwin, Chairperson  
Jesse Mitchell  
Wanda Jordan  
Morris Beard  
Dorothy Parrish  
Dorothy Glisson  
Ginger Carrington  
Carolyn Reynolds  
Ralph Staffins, III  
Jeff Rice  
Lauri Tuten – Dale Arnold  
Anthony Griswell  
Janie Cravens  
Mike Boardman  
Andy Calhoun

**ECGC Staff**

Leon Fields, Director  
Pecola Wiley  
Carrie Lokey  
Sue Richards  
Mary Stein  
Sondra Randall  
Karen Abron  
Vivian Stewart

**Guests**

Georgia Parrish – Screven County  
Wanda Davis – Glascock County Family Connections

**Welcome/Opening**

LaTunya Goodwin, Chairperson of WIB welcomed everyone.

**Invocation**

Leon Fields, Director

**Call To Order**

Chairperson Goodwin called the meeting to order.

**Review/Approval of Minutes**

Chairperson Goodwin presented the minutes from July 23, 2013 for approval.

Jesse Mitchell made a motion to approve the minutes as presented and Dorothy Parrish seconded the motion. There being no discussion, the motion carried.

### **Offender Workforce Development and Employment Training Programs:**

Carrie Lokey provided a report for the board members to review and asked if there were any questions that need to be addressed. Ms. Lokey made a correction to her report. There were eight participants in the OJT program.

### **One Stop Report**

Karen Abron provided a report for the board members to review and asked if there were any questions that need to be addressed.

### **Youth Council Report**

Sue Richards provide a report for the board members to review and asked if there were any questions that need to be addressed. Mrs. Richards also stated that currently we have nine youth contracts. A Youth Council meeting was held today and all things are going well.

### **Education Department Report**

Vivian Stewart provided the following update on the WorkKeys assessments and the Learning Center:

- A report was provided for the Education Department.
- We had seven participants who successfully obtained their GED.
- We administered the WorkKeys assessment for Workforce Capital
- Our Medical Bridge Program is going well. Currently we have thirteen students enrolled and they are attending Darton College, GRU and Augusta Tech.
- We also have four students who are attending GRU but they are not in the Medical Bridge Program and one student in the Electrical Apprenticeship Program.
- We offer computer based TABE testing onsite.

### **Finance Report**

Sondra Randall provided a copy of the estimated budget, which has not been approved by the CEO Board because all funding had not been officially received.

### **Directors Report**

Leon Fields, Director provided the following update:

- WIA Orientation is held every Tuesday at 9:00 AM.
- Workforce Capital is renting a space.
- There are a couple of personnel changes. Pecola Wiley will be taking the Youth Coordinator position and Sue Richards will be moved to another position.

### **Old Business**

There was no old business.

### **New Business**

Karen Abron presented the need for the lifetime funding limit to be increased. After further discussion and questions being addressed Dorothy Glisson made a motion for the lifetime limit to be increased and Anthony Griswell seconded the motion. There was not further discussion and the motion carried.

Vivian Stewart discussed the changes that were made to policies and procedures, after the monitoring review was completed by GOWD.

Leon Fields discussed grant acquisitions. Federal funding will be decreasing with each coming year, therefore ECGC will be seeking additional funding through other grants. Mr. Fields further explained there is a great concern about performance not being measured properly because there are some issues with GEO Solutions. We will also be monitoring GOWD's website closely to ensure that we are in compliance with all rules and laws.

Carrie Lokey informed the board about the Incumbent Worker Training that we have with different companies and agencies.

- City of Thomson will be starting Project Lifesaver. This is a program for the autistic and elderly. They will need at least two officers trained for this project.
- Some cities and counties have a need for their employees to be trained in Conversational Spanish.
- Thomson Plastics wants OSHA Training.
- McDuffie County Board of Education has expressed a need to have 20% of their staff to be CPR certified.
- Battle Lumber, US Battery & John Deere may be interested in the Incumbent Worker Program.

Some board members had a concern about whether or not the information for Incumbent Worker Training is being shared with each county. Ms. Lokey confirmed that we are sharing this information with each county that we serve.

Karen Abron explained to the board that ECGC has an interest in starting a training program for construction. There was further discussion and questions that were addressed. ECGC also expressed the need for the board's opinions and ideas about how to make this a successful program. The board was in agreement with this training.

### **Adjournment**

Chairperson Goodwin called for adjournment.