

**East Central Georgia Consortium
Workforce Investment Board
Tuesday, April 26, 2016 @ 5:30 PM**

Meeting Minutes

WIB Attendees

LaTunya Goodwin, Chairperson
Carolyn Reynolds
Ginger Carrington
Julie Langham
William Irwin
Mike Boardman
Al Lamar
Kimberly Hawkins
Ruby James
Jeff Rice
Morris Beard
Anthony Griswell
Andy Calhoun
Alvin Banks
Wanda Jordan

ECGC Staff

Leon Fields, Director
Mary Stein
Karen Abron
Sue Richards
Damion Dawson
Vivian Stewart
Carrie Lokey

Guests

Kim David – Oconee Fall Line Technical College
Brenda Brown – Assurance Workforce
Frederick Brown – Job Corps
Chris Bodine – Standard Aero

Welcome/Opening

LaTunya Goodwin, Chairperson welcomed everyone.

Invocation

Leon Fields, Director

Call To Order

Chairperson Goodwin called the meeting to order and asked for introductions.

Review/Approval of Minutes

Chairperson Goodwin presented the minutes from October 27, 2015, for approval. Al Lamar made a motion to approve the minutes and Ginger Carrington seconded the motion. There being no further discussion the motion carried.

OJT/ Work Experience

Carrie Lokey provided the board with a Training & Employment report. Ms. Lokey further stated that a Rapid Response Job Fair was held on February 10, 2016. Eight employers, for resource agencies and forty-nine employees were in attendance. ECGC worked with the Columbia County Development Authorities. This event was very successful. Carrie asked the board if they had any questions.

One Stop Report

Karen Abron provided a quarterly report for the board members to review and asked if there were any questions that needed to be addressed.

Youth Council Report

Mary Stein provided the board with a WIOA Youth Program report. Ms. Stein stated that we currently have eight youth sub-recipients and eighty-two active youth participants. Mary further stated that a performance report was enclosed for review. Also, the PY16 youth contracts will be renewed. Ms. Stein also informed the board that we have to adopt a procurement policy for youth.

Education Department Report

Vivian Stewart provided the following update on the WorkKeys assessments and the Learning Center:

- There have been 63 visits to our Learning Center since the last board meeting
- We continue to administer the Work Keys & TABE assessments.
- The Medical Bridge Program continues to serve participants who are pursuing their RN Licenses.
- Our computer lab is available for our partners to utilize.
- We also have a Rapid Response Team

Financial Report

Vivian Stewart presented the board with a financial report, for their review and asked if there were any questions.

Comments/Updates

Director, Leon Fields stated that we are moving into WIOA but the regulations have not been received. The proposed date for regulations is June 2016. WIOA is characterized as partnerships. Partnerships are a critical part of WIOA.

Chairperson Goodwin explained that there are several federal and state mandates in motion. One of the recent state mandates is that we partnered with Area 12 and completed a shared sector strategy. We shared the Healthcare sector.

Chairperson Goodwin provided the board with a timetable for Workforce Development events. She explained that the executive committee is an action board. There will be more committees to be formed. Our main objective is the One Stop procurement. One Stop procurement, as an Operator, means that an RFP has to be prepared in order to identify the services that will be

provided. The other option is to have a Mall Manager. A Mall Manager would help us coordinate services between our partners. This has to be completed by July 01, 2017. She further explained other dates for items that have to be done, which are the Local and Regional Plan and Board Certification.

Old Business

There was no old business.

New Business

Carrie Lokey presented Incumbent Worker Training for Standard Aero. This company works on airplane engines. There is a new engine being manufactured and Standard Aero is the only company that has a contract. These new engines will replace the older ones and their employees need training for the new engines. If the training is not provided Standard Aero will lose their contract. This training will start May 1st. The first portion is a five day training and the second portion will be for two days. Carrie provided the board with two training options to vote on. The board has to make a decision between option 1 & 2. Option 2 includes two individuals from Area 12 but we have to receive approval to serve them. The total cost for option 1 is \$19,057.45 and option 2 \$25, 887.63. There was some further discussion and questions. Mike Boardman made a motion to approve this training under option 2 and Jeff Rice seconded, there being no further discussion the motion carried.

Karen Abron asked the board to increase the lifetime cost from \$8000 to \$10,000, for the degree programs at the technical colleges, four year colleges and universities. The programs that are being addressed are Aviation, Cardiovascular Tech and Medical Bridge. These programs require a lot of certifications and testing. Some of the certifications are very expensive and the students are exhausting the \$8000 lifetime limit, before they complete their training. The increase in funding will be at the discretion of the Case Manager because all of our programs will not require an increase. Mike Boardman made a motion to approve increasing the lifetime cost from \$8000 to 10,000 and William Irwin seconded, there being no further discussion the motion carried.

Adjournment

Chairperson Goodwin adjourned the meeting.