

**East Central Georgia Consortium
Workforce Development Board
Tuesday, October 25, 2016 @ 5:30 PM**

Meeting Minutes

WIB Attendees

LaTunya Goodwin, Chairperson
James Abron
Al Lamar
Julie Langham
Adela Kelley
Van Langham
Alvin Banks
Kimberly Hawkins
Jeff Rice
Anthony Griswell
Morris Beard
Sarah Newton
Robert Bennett
Laurie Tuten (via Telephone)

ECGC Staff

Leon Fields, Director
Mary Stein
Karen Abron
Sue Richards
Damion Dawson
Vivian Stewart
Carrie Lokey
Sondra Randall
Wanda Stewart

Guests

Chris Bodine – Standard Aero
Linda Baker – Experience Works
Kim David – Oconee Fall Line Technical College

Welcome/Opening

LaTunya Goodwin, Chairperson welcomed everyone.

Invocation

Leon Fields, Director

Call To Order

Chairperson Goodwin called the meeting to order and asked for introductions.

Review/Approval of Minutes

Chairperson Goodwin presented the minutes from August 23, 2016, for approval. Anthony Griswell made a motion to approve the minutes and Morris Beard seconded the motion. There being no further discussion the motion carried.

One Stop Report

Karen Abron provided a yearly Occupational Skills report for the board members to review and asked if there were any questions that needed to be addressed.

Youth Council Report

Pecola Wiley provided the board with a yearly WIOA Youth Program report. Ms. Wiley further stated that we currently have 7 Youth Services Providers and we are projecting to serve 75 participants. Ms. Wiley asked the board if they had any questions.

Education Department Report

Vivian Stewart provided the following update on the WorkKeys assessments and the Learning Center:

- We have a GED tutor on staff.
- The WorkKeys Assessment is administered in our office.
- Our Medical Bridge Program has 5 new students.
- We have been providing Rapid Response services.
- We also administer TABE assessments.

Financial Report

Sondra Randall presented the board with a report to show actual expenditures through September 2016, for their review and asked if there were any questions.

OJT/ Work Experience

Carrie Lokey provided the board with a Training & Employment report that showed current enrollment and year to date totals. Ms. Lokey also discussed a proposal for a computer coding pilot training with the Clubhouse. Carrie informed that board that we had a participant who completed the VET² (Veterans Education Training & Transition) program. This program is designed to assist veterans, who are within 6 months of leaving the military, to transition back into the civilian workforce.

Old Business

Karen Abron addressed the board with a previous change request for our Apprenticeship programs. Mrs. Abron requested that the board approve for the Apprenticeship participants to be enrolled in their second year. There was some discussion among the board. Alvin Banks made a motion to approve the change for the Apprenticeship programs and Van Langham seconded the motion. There was no further discussion and the motion carried.

New Business

Karen Abron requested for the board to approve ECGC Local Policies, which were mandated by the state. Robbie Bennett made a motion to approve ECGC Local Policies and Jeff Rice seconded the motion. There was no further discussion and the motion carried.

Leon Fields, Director asked the board to approve 3 changes to the LWDB By-Laws in order to be in compliance.

1. Page 2 Section 1 – Membership
2. Page 3 Section 3 – Vacancies & Appointments
3. Page 3 Section 4 – Terms of Office

Anthony Griswell made a motion to approve the changes and Van Langham seconded. There was no further discussion and the motion carried.

Chairperson Goodwin asked the board to approve the nominations for new board members (Kimberly Davis – Oconee Fall Line Technical College, Chris Bodine – Standard Aero & Donna Kerr – Coventry Workman’s Comp). Van Langham made a motion to approve the nominations and Jeff Rice seconded. There was no further discussion and the motion carried.

Adjournment

Chairperson Goodwin adjourned the meeting.