

**East Central Georgia Consortium
Workforce Investment Board
Tuesday, August 23, 2016 @ 5:30 PM**

Meeting Minutes

WIB Attendees

LaTunya Goodwin, Chairperson
Carolyn Reynolds
Ginger Carrington
Julie Langham
William Irwin
Wanda Jordan
Alvin Banks
Kimberly Hawkins
Andy Calhoun
Anthony Griswell
Morris Beard
Sarah Newton
Robert Bennett
Julie Langham

ECGC Staff

Leon Fields, Director
Mary Stein
Karen Abron
Sue Richards
Damion Dawson
Vivian Stewart
Carrie Lokey
Sondra Randall
Wanda Stewart

Guests

Matt Morris – McDuffie Development Authority
James Abron – GDOL
Sharon Dubose – CSRA GOA, Inc.
Chris Bodine – Standard Aero
Sandra Lamar – Experience Works

Welcome/Opening

LaTunya Goodwin, Chairperson welcomed everyone.

Invocation

Leon Fields, Director

Call To Order

Chairperson Goodwin called the meeting to order and asked for introductions.

OJT/ Work Experience

Carrie Lokey provided the board with a Training & Employment report. Ms. Lokey further stated that we had 15 participants enrolled in these programs. There have been Rapid Response events that we have attended. Ms. Lokey also informed the board that Standard Aero was approved for Incumbent Worker Training. Carrie asked the board if they had any questions.

One Stop Report

Karen Abron provided a quarterly report for the board members to review and asked if there were any questions that needed to be addressed.

Youth Council Report

Mary Stein provided the board with a WIOA Youth Program report. Ms. Stein stated that the youth contracts were renewals for PY16. RFP's will be completed for PY17. We are currently in the process of being compliant with the new regulations. Our main challenge with WIOA is having to serve more Out-Of-School Youth than In-School Youth.

Education Department Report

Vivian Stewart provided the following update on the WorkKeys assessments and the Learning Center:

- We have a GED tutor on staff.
- The WorkKeys Assessment is administered in our office.
- Our Medical Bridge Program has 8 new students.
- Orientation is given every 1st & 3rd Friday.
- We also administer TABE assessments.
- Our computer lab is available to our partners.

Financial Report

Sondra Randall presented the board with a Projected Budget for PY 2016, for their review and asked if there were any questions.

Comments/Updates

Director Leon Fields stated that the Unified Plan has come together. Under WIOA we must have a Local and Regional Plan. Therefore, we have come together with Area 12 to develop a Regional Plan. Sharon Dubose explained her involvement in helping us with developing a Regional Plan. Ms. Dubose asked the board members to share their ideas concerning the plan.

Director Fields explained that HDCI is a great concern for the Governor's Initiative. This involves working with all of our partner agencies.

Director Fields informed the board that Worksource Georgia is our new branding.

Review/Approval of Minutes

Chairperson Goodwin presented the minutes from April 26, 2016, for approval. Ginger Carrington made a motion to approve the minutes and Robert Bennett seconded the motion. There being no further discussion the motion carried.

Old Business

There was no old business.

New Business

Chairperson Goodwin stated that there is a nomination for James Abron to be on the LWDB. She asked for the board to approve the nomination. Ginger Carrington made a motion to approve the nomination and Wanda Jordan seconded the motion. There was no further discussion and the motion carried.

Chairperson Goodwin presented the board with the amendments to the WIOA By-Laws. Page 3 Section 3 Vacancies/Appointments – If a vacancy is not filled within 60 days we have to request a waiver. Therefore we want to have a policy in place to address vacancies. Page 3 Section 4 Terms of Office – Under WIOA we are limited to a three year term but the individual can be reappointed. Everyone's term is being reset to July 2016. Chairperson Good asked for a motion to approve the amendments to the By-Laws. Andy Calhoun made a motion to approve the amendments and Robert Bennett seconded the motion. There was no further discussion and the motion carried.

Karen Abron is requesting a policy change in the Registered Apprenticeship Programs. Currently, we offer assistance in the first year of enrollment. We are requesting that assistance is offered in the third and fourth year of enrollment. This change is due to WIOA performance measures. We also want the Director to have the discretion to waive wage requirements. There was further discussion. The board decided to table this request until further information is gathered.

Karen Abron is asking the board to approve for Providers to utilize the state application for the approval process. Chairperson Goodwin requested that this item be sent out for an electronic vote, in order for the board members to review all documentation.

Mary Stein requested that each Letter of Agreement be customized to accommodate each individual Provider. Andy Calhoun made a motion to approve this change and William Irwin seconded the motion. There was no further discussion and the motion carried.

Mary Stein presented the board with a policy change for the youth supportive services. The major change in this policy is that only 14% of a Youth Service Providers contract can be used for supportive services. Ms. Stein is asking for the board to approve this new policy. Robert Bennett made a motion to approve the policy and Ginger Carrington seconded the motion. There was no further discussion and the motion carried.

Vivian Stewart informed the board that we are currently looking for outreach centers, where we can place computers for individuals to access. The computers will have internet access and printers. There are two agencies at this time who are interested. The agencies are Concerned Women, Grovetown, Georgia and Lincoln County Family Connections. Ms. Stewart is asking the board to approve for us to provide this service. Andy Calhoun made a motion to approve this service and Ginger Carrington seconded the motion. There was no further discussion and the motion carried.

Chairperson Goodwin stated that we are going to table the Consortium Agreement. This will be sent out electronically and the Executive Committee will vote on this item.

Adjournment

Chairperson Goodwin adjourned the meeting.