

**East Central Georgia Consortium
Workforce Development Board
Tuesday, April 25, 2017 @ 5:30 PM**

Meeting Minutes

WIB Attendees

LaTunya Goodwin, Chairperson
Carolyn Reynolds
Robbie Bennett
Kim David
Al Lamar
Sarah Newton
Alvin Banks
Kimberly Hawkins
Jeff Rice
Wanda Jordan
Chris Bodine
Brian Henderson
Andy Calhoun
Donna Kerr
Lauri Tuten

ECGC Staff

Leon Fields, Director
Mary Stein
Karen Abron
Sue Richards
Wanda Stewart
Vivian Stewart
Carrie Lokey
Sondra Randall
Pecola Wiley
Barbie Hill

Guests

Wanda Davis, Glascock Family Connections
Roy Jackson, Washington County Family Connections
Julie Miller, Columbia County Family Connections
Carmella Jennings, GVRA
Karina Shelton, GDOL
Evelyn Kendrick

Welcome/Opening

LaTunya Goodwin, Chairperson welcomed everyone.

Invocation

Leon Fields, Director

Call To Order

Chairperson Goodwin called the meeting to order and asked for introductions.

Review/Approval of Minutes

Chairperson Goodwin presented the minutes from January 24, 2017, for approval. Robbie Bennett made a motion to approve the minutes and Alvin Banks seconded the motion. There being no further discussion the motion carried.

Old Business

Chairperson Goodwin stated that during the last meeting that we needed for someone to volunteer to be the Vice Chairman. She announced that Donna Kerr has volunteered to be Vice Chairman. Chairperson Goodwin asked if anyone opposed and for a motion to approve Mrs. Kerr. Al Lamar made a motion to accept Donna Kerr as Vice Chairman and Wanda Jordan seconded the motion. There being no further discussion the motion carried.

New Business

Chairperson Goodwin asked the board to nominate Karina Shelton to serve on the Workforce Development Board. Kimberly Hawkins made a motion to nominate Mrs. Shelton as a board member and Alvin Banks seconded the motion. There was no further discussion and the motion carried.

Chairperson Goodwin informed the board that the by-laws need to be amended. Section 3 Article 7 (Standing Committees), which states that there should be a non-board member serving on each Standing Committee. The Executive Committee suggested that Director Fields serve on the committee. There was some further discussion and questions. Alvin Banks asked if Mr. Fields and another individual could serve on the committee. The board agreed to Mr. Banks suggestion. Chairperson Goodwin asked for a motion to approve the amendment to the by-laws. Robbie Bennett made a motion to approve the amendment and Jeff Rice seconded the motion. There was no further discussion and the motion carried. Chairperson Goodwin also asked for a motion to add Director Fields to the Executive Committee. Robbie Bennett made a motion to approve adding Mr. Fields to the committee and Sarah Newton seconded the motion. There was no further discussion and the motion carried.

Pecola Wiley presented the board with a request from the Youth Service Providers, to increase the Case Manager's salary to 35% of their budget. There were some questions and further discussion. They are asking for the increase to take effect July 01, 2017. There were some Youth Executive Directors that presented information to the board, for justification of the increase. After further discussion Robbie Bennett made a motion to move this decision to the Executive Committee and Sarah Newton seconded the motion. There being no further discussion the motion carried.

Carrie Lokey presented Incumbent Worker Training for Standard Aero. The cost of the training will be approximately \$13,000. Ms. Lokey stated that this would be our fourth training with Standard Aero. Chairperson Goodwin asked for a motion to approve the training. Sarah Newton made a motion to approve the Incumbent Worker Training for Standard Aero and Lauri Tuten seconded the motion. There was no further discussion and the motion carried.

Ms. Lokey also presented Incumbent Worker Training for HP Pelzer. Augusta Tech and Georgia Tech will be providing the training course. Multiple employees will receive this training. The cost of the training will not exceed \$8500. Chairperson Goodwin asked for a motion to approve this training. Sarah Newton made a motion to approve the Incumbent Worker Training for HP Pelzer and Wanda Jordan seconded the motion. There being no further discussion the motion carried.

Ms. Lokey further presented the board with a request to approve a training for VET² Len Sigma. The course is Supply Chain Project Management and the cost is \$5950. The length of the training is 15 days (3 weeks). We will allow \$200 for mileage and \$115 per night (15 nights) to cover the cost of hotel accommodations. Chairperson Goodwin asked for a motion to approve this training. Robbie Bennett made a motion to approve the VET² Len Sigma training and Brian Henderson seconded the motion. There was no further discussion and the motion carried.

Chairperson Goodwin explained that it is mandated by the state that we have a One Stop Operator. She informed the board that a RFP has been prepared and we need the board's approval. Chairperson Goodwin asked for a motion to approve the RFP. Alvin Banks made a motion to approve the RFP for One Stop Operator and Wanda Jordan seconded the motion. There was no further discussion and the motion carried.

Adjournment

Chairperson Goodwin adjourned the meeting.