

**East Central Georgia Consortium  
Workforce Development Board  
Tuesday, January 24, 2017 @ 5:30 PM**

**Meeting Minutes**

**WIB Attendees**

LaTunya Goodwin, Chairperson  
Ginger Carrington  
Robbie Bennett  
Kim David  
Carolyn Reynolds  
Sarah Newton  
Alvin Banks  
Kimberly Hawkins  
Jeff Rice  
Anthony Griswell  
Morris Beard  
Brian Henderson  
Andy Calhoun  
Donna Kerr  
Al Lamar

**ECCG Staff**

Leon Fields, Director  
Mary Stein  
Karen Abron  
Sue Richards  
Wanda Stewart  
Vivian Stewart  
Carrie Lokey  
Sondra Randall  
Pecola Wiley

**Guests**

Angela Mosley, Augusta Technical College  
Carmella Jennings, Augusta VR  
Sharon DuBose, CSRA EOA  
Bobbie Lynn, AGC Training  
Mrs. Calhoun, Jefferson County

**Welcome/Opening**

LaTunya Goodwin, Chairperson welcomed everyone.

**Invocation**

Leon Fields, Director

**Call To Order**

Chairperson Goodwin called the meeting to order and asked for introductions.

**Review/Approval of Minutes**

Chairperson Goodwin presented the minutes from October 25, 2016, for approval. Anthony Griswell made a motion to approve the minutes and Alvin Banks seconded the motion. There being no further discussion the motion carried.

### **HDCI Update**

Sharon DuBose updated the board about the process for HDCI. Ms. DuBose stated that we are meeting with different partners to make sure we are meeting the In-Demand-Needs. We will be creating new training opportunities to help our participants. Healthcare, Information Technology & Advance Manufacturing are the three main sectors at this time. The region is in the process of writing a grant application to get more funding to do more training.

### **OJT/ Work Experience**

Carrie Lokey provided the board with a Training & Employment report, for their review.

### **One Stop Report**

Karen Abron provided a Occupational Skills report for the board members to review.

### **Youth Council Report**

Pecola Wiley provided the board with a Youth Program report, for their review.

### **Education Department Report**

Vivian Stewart provided an update on the WorkKeys assessments and the Learning Center, for the board to review.

### **Financial Report**

Sondra Randall presented the board with a report to show actual expenditures through December 2016, for their review.

### **Old Business**

Carrie Lokey asked the board to decide if the cost of the VET<sup>2</sup> Basic Course should increase to \$2045. The current cost for this course is \$1775. After further discussion and questions, Ginger Carrington made a motion to increase the cost of the VET<sup>2</sup> Basic Course and Alvin Banks seconded the motion. There was further discussion and the motion carried.

Ms. Lokey also asked the board if we could increase the cost of the VET<sup>2</sup> Six Sigma Course. After further discussion, Ginger Carrington made a motion to table the cost for VET<sup>2</sup> Six Sigma and Alvin Banks seconded the motion. There was no further discussion and the motion carried.

### **New Business**

Bobbie Lee presented AGC's (All of God's Children) program for the Child Development Associate Credential. This is a national credential. The duration of the program is six months and the participants will complete 120 hours of training. They will attend class one night per week. Accommodations are made based on the participants' work schedule. Once the participants have completed the program, they have a full graduation. They are also employable. Ms. Lee stated that they have a great success rate. When the participants are done with the program they have to submit candidacy to the National Council of Professional Recognition.

Ms. Lee addressed questions from the board. The total cost of the training is \$1830, which includes First Aid/CPR Training, CDA Training, Graduation Fees & Assessment Fees (paid

directly to the CDA Council). After further discussion among the board Robbie Bennett made a motion to approve AGC as a Service Provider and Carolyn Reynolds seconded the motion. There was some discussion and the motion carried.

Karen Abron presented the board with a request from Nathan Miller, to approve a certification program for Project Management at Augusta University. Mr. Miller is a veteran dislocated worker. The cost of the certification program is \$2950 and the duration is 48 hours (Feb. 7 – May 5). This certification will enhance his leadership skills. Ginger Carrington made a motion to approve the certification program and Robbie Bennett seconded the motion. There was no further discussion and the motion carried.

Chairperson Goodwin informed the board that if a member is not in attendance for three consecutive meetings without a valid reason, this matter will be handled by the Executive Committee. The member can be removed from the board and their name has to be submitted to the state. Therefore, it is very important for our members to attend WDB meetings.

Chairperson Goodwin asked for the board to appoint her for the One Stop Delivery Process. Ginger Carrington made a motion to appoint Chairperson Goodwin and Alvin Banks seconded the motion. There was no further discussion and the motion carried.

#### **Adjournment**

Chairperson Goodwin adjourned the meeting.